

**United States Personal Chef Association
Northern California Chapter of the USPCA
Meeting Minutes November 3, 2007**

Location and Date	Eddi Quiggle's house, Saturday, November 3, 2007 at noon.
Present	Valerie Perry, Eddi Quiggle, Chris McIntyre, Tony SingingEagle
Treasurer's Report	Currently \$516.97 with one more \$45 web hosting payment due in December.
Agenda Items and Discussion	<p><u>Update on President's application:</u> Valerie has sent off the application and is waiting to hear back from the USPCA. She will update the group via email when she hears about the status, since the next meeting will not be until January.</p> <p><u>Dues:</u> A reminder that dues for 2008 are due no later than January 31. Dues for 2008 will be \$110.</p> <p><u>Update on Secretary position:</u> Nancy Fischer was not in attendance but we are hoping she will accept the position of chapter Secretary. Valerie will follow up with her individually. In the meantime, Chris has agreed to be the back-up Secretary.</p> <p><u>Request for member info updates on Nor Cal website:</u> Judi has asked that everyone check their page and get any updates to her by then end of the year.</p> <p><u>Open questions:</u> Tony SingingEagle attended and plans to join the chapter in 2008, having completed a 10 month formal culinary program. We discussed how the chapter members support each other with referrals, discussed options for website design (Tony offered his web and graphic design services to members for special USPCA rates. Contact Tony for more information.) Valerie mentioned she has just put information up via "My Chef Site", the free website service for USPCA members. While it is not customized and does not offer many options for links, online forms, etc., it is a good way to get info posted and members can update their own information at any time.</p>

	Tony asked about the Nor Cal site information and how that is updated. Eddi brought up the site and described what can be added and confirmed that at this time, Judi is the only person who can update the site.
Tabled Items	<p>January's meeting will be a very important meeting to attend as the meeting schedule for 2008 will be set at that time. Members may want to consider an earlier meeting time to accommodate those who may have events that evening. Also, we will be taking suggestions for agenda items, suggested topics for discussion. Some of those may include:</p> <ul style="list-style-type: none"> • Menu Magic and other software – demos, best practices • How to avoid burnout • How to use the services of a licensed nutritionist • How to get the most out of the USPCA national site and resources • Sharing menu samples • Best practices • Anything else that any member is struggling with or has questions about
Action Items	<ul style="list-style-type: none"> • Valerie will contact Nancy regarding the Secretary position. • Valerie will update chapter on President application. • Eddi will contact Gary to confirm with California Restaurant Association that we will not renew our membership. • Members will contact Judi with any changes to their web page.
Decision Points	None.
Next Meeting Location and Date	Saturday, January 5, 2008, at noon. Eddi's house. (THANK YOU!!)